**CURRICULUM VITAE**

DEVENDRA KUMAR SHARMA

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**Mobile No.-** **9782667805**

**OBJEETIVE**

* I would like to work with an organization that allow me to explore my abilities, skills and sense of dedication towards the progress of the organisation and build my career as a successful Professional leading to my growth and satisfaction.

**WORK EXPERIENCE**

***Axis Bank Ktd.-Kishangarh (Alwar) Rajasthan***

**Business Development Executive - (June 2012 to Dec-2012)**

**(Promoted) Sales officer - (Jan 2013 to till date)**

**Branch Operation’s**

Job Profile & Description/Responsibilities

* **Taking care of & Responsible for:**
* Account opening (CASA)
* Selling Life Insurance , General Insurance , Gold & Mutual Fund
* Clearing Operations
* Cash Transaction
* Fund Transfer
* NEFT
* RTGS
* Customer Quires as well Services.

**EDUCATION QUALIFICATION**

* **B.COM** from Goverment College,Hindaun City in 2009, University of Kota, Kota .
* **A.I.S.S.C.E. (12th)** from Akhil Bhartiya Senior Secondary School, Hindaun city in 2006, Rajasthan Board ,Ajmer.
* **A.I.S.S.E. (10th)** from Akhil Bhartiya Senior Secondary School, Hindaun city in 2004, , Rajasthan Board ,Ajmer.

**MAJOR ACHIEVEMENTS**

* **Qualified various sales campaign At Axis Bank Ltd.**

**OTHER EXTRA QUALIFICATION**

* Advance Deploma in Computer Application from Compucom Software Ltd , Jaipur.
* Certified in Information Technology from Vardhaman Mahaveer Open University , Kota.

**COMPUTER PROFICIENCY**

* Application / Software : MS Office, Good command on Internet.
* Platforms : Windows 7 / 98 / 2000 /XP / Vista.
* Installation : Windows 7, Windows xp, Windows 2000

**COMPETENCIES**

* Excellent Communication and Interpersonal Skills.
* Innovative and self starter.
* Quick & Good -Learner
* Ability to work with colleagues as a team and Team oriented person, also lead by example.
* Ability to handle Multiple Projects at same time.
* Ability to complete time bound projects according to strict guidelines.
* Commitment towards any job assigned and contributing through original and innovative mind.

**STRENGTH**

* Strong will and determination which will definitely leads to the path of success.

**PERSONAL DETAILS**

* Date of Birth : 04th July 1989.
* Sex : Male
* Nationality : Indian
* Language Known : English & Hindi
* Mobility : Willing to relocate anywhere in Rajasthan.
* Father’s Name : Shri Kailash Chand Sharma
* Address : Bhind Roop Hotel , Near Jain Mandir ,

Vardhman Nagar , Hindaun City ,

Dist- Karauli (Raj.) 322230 (Raj.)

**( Devendra Kumar Sharma)**